

INDIANA BANDMASTERS ASSOCIATION

All-State Band Auditions Recording Process

Thank you for assisting the young musicians of Indiana. So that the entire state will be consistent today, please be precise in following these guidelines. **Reminder: *The audition recording will be identified by Student ID # only.***

Audition Sheet

The student must sign the sheet before the audition begins.

- Write the DR-05 serial number and file number of the recording on each student sheet. You may find the serial number on the box (S/N) or on the inside the battery compartment of the unit.

Digital Recording – microphone should be facing performer, 6' to 8' from the source

- Write the recorder serial number on your Room Proctor Summary Sheet. Power up the DR-05 by holding down the ■ button.
- The unit has been preset to record mp3 - 64kbps.
- Touch the record button once to put it in pause (flashing red light). You should check the record volume while in stand-by. Use the << or >> to raise or lower the volume.
- Touch the record button a second time to start the recording (solid red light). You may use it again to pause (flashing red light) between parts.
- You state the student's ID # on the recording before he/she plays. ***Do not state the student's name, school or audition site.***
- Do not include any other verbal comments.
- Record all the prepared chromatic scale, etudes and the sight-reading excerpt. Touch the record button to go to pause between parts and touch again to continue recording in the same file. ***(Do not use the ■ button. It will end the file and start a new one.)***
- Each student will have 4 parts: chromatic scale, lyrical etude, technical etude and sight-reading. Students that have a secondary instrument indicated will have 3 additional parts: chromatic scale, etude and sight-reading.
- Press the ■ button to stop the recording. Write down the file number with the student's ID #. The unit has a speaker if you want to listen and check the recording, you may need to adjust the playback volume.
- Press the record button to start the next file and repeat the process.

• Room Proctor Summary Sheet

- List the students in performance order.